

# Suffolk IVC Committee Meeting

## MINUTES

Meeting Date – Tuesday, January 23<sup>rd</sup>, 2018 at 19:30

Venue – The George, 52 High Street, Hadleigh IP7 5AL

### Those attending

Jenny Lowless	JL	Graeme Mount	GM
Brad Rawlings	BR	Gill Reeve	GR
Phil Riches	PR	Judith Scott	JS

The meeting was opened at 8pm

1) Apologies for absence  
There were no apologies for absence.

2) Adoption of Minutes  
The minutes of the November 28<sup>th</sup> meeting were adopted.

3) Matters Arising  
There were no matters arising.

4) Officer's Reports

Publicity and Web -- PR provided a copy of his monthly web stats showing that there had been 80 new viewings of our website. BR said that there had, unusually for the time of year, been five enquiries but these had so far not become prospectives.

Membership -- BR said that membership was now at 27 after 3 people had left. Last month's two prospectives had joined and there is another now in the pipeline.

Treasurer -- GR said that the on-line banking had been tried and was working. She distributed the monthly accounts showing a still healthy balance of £1,095.

ALO -- GM advised that he may not be able to attend the aIVC conference this year and emphasised the need for attendees to book separately this year. BR said that he and Janet were definitely going; GR was also likely to attend and PR definitely interested.

5) AGM minutes and matters arising  
Item retained in error from November agenda.

6) Events  
BR said that he planned to start rowing in Dedham on a regular basis from April and also had a couple of theatre items to put in. JL and JS were considering dates for club nights around Bury and JS had a talk in Bury that needed to go in the February bulletin that she would e-mail later.

7) Data Protection

PR said that Bob Clifford had sent details of a course on the new GDPR act (which comes into force shortly), which BR had distributed. BR had started the course and said that the indication in the first of the four week series suggested that all organisations should have a DP Officer, a post to which (as Membership Secretary) he was instantly elected. PR planned to do the course and GR said that she would print it for use of the DPO.

8) AIVC Conference

Covered by the ALO in item 4.

9) AoB

There was no other business to discuss.

10) Next Committee Meetings

February 20 had been proposed as the next date but was inconvenient to GM and JL. A new date was set as March 15<sup>th</sup> immediately after the return of the chairman from far places; venue to remain the same, The George in Hadleigh.

The meeting was closed at 8:55